



Fairview & District Chamber of Commerce  
Regular Board of Directors Meeting  
Noon, June 03 2020  
Town of Fairview Council Chambers

Current Executive  
*President-Vacant*  
*Vice President-Carri-Anne Kehler*  
*2<sup>nd</sup> Vice President- Vacant*  
*Treasurer- Lynn Johnson*

**In Attendance:** Lenny Basnett (Royal LePage), Carri-Anne Kehler (Midnight Glass), Markus Lovsin (Freson Bros), Gord MacLeod (Mad Dog Cresting), Warren Murray (Warren's Automotive), Myles Campbell (Campbell Chrysler), Kathy-Jo Kehler (Fairview Chamber)

**Absent:** Kim Fix (Kimberly's Blooms), Gord MacLeod (Mad Dog Cresting), Lynn Johnson (Tee-Jays Mechanical)

**1. Welcome / Call to Order**

Carri-Anne Kehler called the meeting to order at 12:01 pm

**2. Delegations**

2.1. Economic Development Committee – Daryl Greenhill

Daryl Greenhill would like to invite the Chamber of Commerce to help set the direction, effectiveness and to assist in communicating the plan and education session that will be a part of the economic review. He would like to know as to what capacity the Chamber can participate and what assistance and guidance the chamber would like from the contractor.

**Motion by Warren Murray to Receive for information; Seconded by Markus Lovsin; Carried unanimously**

3. Additions to / Approval of Agenda

**Motion by James Adams at accept the agenda as presented; Seconded by Warren Murray; Carried unanimously**

4. Approval of Minutes

Request for minutes to include Absences in the future

**Motion by Warren Murray to approve the minutes of the March 12 2020 meeting as presented; Seconded by Jeff Johnston; Carried unanimously**

5. Reports

5.1. Financial

Bare Bones Ventures still has some work to do before 2019's financials can be presented. **Motion by Warren Murray to approve Bare Bones Ventures to assist with the Fairview Chamber's financials as needed, to be reviewed in September and quarterly thereafter; Seconded by Jeff Johnston; Carried unanimously**

5.2. Events

- 2020 ACE Roundtable has been cancelled due to COVID 19.
- AGM - **Motion by Jeff Johnston to hold the 2020 AGM via ZOOM, hosted by Fealty, on Monday June 29 2020 at 7:00pm; Seconded by Markus Lovsin; Carried unanimously**

5.3. Chamber Report

Update on progress in the Fairview Chamber Office.

Policy and Bylaw meeting date set to review, amend and approve policies and bylaws of the Fairview Chamber.

Discussion of the past unsatisfactory experiences expressed by a member. **Motion by Jeff Johnston to refund member their 2019 membership fees; Seconded by Markus Lovsin; Carried unanimously**

**Motion by Warren Murray to prorate membership fee for new members joining after Jan 31 for the month they join regardless of date; Seconded by Markus Lovsin; Carried unanimously**

5.4. Career & Employment Resource Centre - Kathy-Jo Kehler

CERC now has its own facebook page independent of the Chamber to better promote the CERC services, which has increased recognition both for clients looking for employment or income assistance as well as with employers.

The CERC office has now been thoroughly cleaned and organized to make information more accessible, the Job board is current and up to date and the membership list information has been updated.

6. Unfinished Business

6.1. Hiring Committee Update

Discussion as to how the Chamber would like to move forward regarding what employed positions will be required. General consensus that the board should be responsible for employee management.

6.2. General Meetings- Tabled

6.3. Website – Jeff Johnston

Website is now back in control of the Fairview Chamber and active. Jeff has agreed to make necessary changes to the website and provide training to the office personnel.

A new facebook page and instagram page will be created.

6.4. Office Hours – COVID 19

**Motion by Warren Murray to Leave office hours as is; Open by appointment Mondays, Wednesdays and Fridays 9:00am - 5:00pm; Seconded by Markus Lovsin; carried unanimously**

7. New Business

7.1. Insurance – Director Liability

**Motion by Jeff Johnston to cancel the directors & officers liability policy with AUMA insurance; Seconded by Markus Lovsin; Carried unanimously**

7.2. Director Resignation & Vacancies

Chris Laue has retired from GPRC and therefore resigned as the GPRC advisor on the Fairview & District Chamber of Commerce effective immediately. The board would like to thank Chris and recognize him for his service and contribution to the Fairview Chamber.

**Motion by James Adams to remove Chris Laue as a signing authority on the Fairview and District Chamber of Commerce bank accounts held at the RBC in Fairview, AB; Seconded by Warren Murray; Carried unanimously**

8. Closed Session (8.1)

**Motion by James Adams to go into closed session at 1:17pm; Seconded by Myles Campbell; Carried unanimously**

8.1. In Closed session @1:22pm

**Motion by Myles Cambell to come out of closed session @ 1:30; Seconded by James Adams; Carried unanimously**

9. Adjournment

Meeting was adjourned at 1:35pm

10. Roundtable