



**Fairview & District Chamber of Commerce  
Regular Board of Directors Meeting  
August 13 2020 @7:00pm  
Dunvegan Motor Inn**

*Current Executive*

*President - Carri-Anne Kehler*

*Vice President - Warren Murray*

*2<sup>nd</sup> Vice President - Markus Lovsin*

*Treasurer - Lenny Basnett*

**In Attendance:** Markus Lovsin, Warren Murray, Jeff Johnston, James Adams, Carri-Anne Kehler, Myles Campbell, Kathy-Jo Kehler

**Absent:** Leah Fox, Lynn Johnson, Lenny Basnett

**1. Welcome / Call to Order**

Carri-Anne Kehler called the meeting to order at 7:05

**2. Additions to / Approval of Agenda**

Motion by Jeff Johnston to accept the agenda as presented; Seconded by James Adams; Carried unanimously

**3. Consent Agenda**

**3.1. Approval of Minutes - July 22 2020**

**3.2. Reports**

3.2.1. Update on Chamber Progress

Motion by Jeff Johnston to accept the Consent agenda as presented; Seconded by Markus Lovsin; Carried unanimously

**4. Unfinished Business**

**4.1. Bylaw Review**

Motion by Jeff Johnston to present amended bylaws to the membership; Seconded by Myles Campbell; Carried unanimously

**5. New Business**

**5.1. Policy Review**

Motion by Markus Lovsin to approve amended Policy #1 (1.1 - 1.4)(Framework Policies); Seconded by Warren Murray; Carried unanimously

Motion by Markus Lovsin to approve amended Policy #2 (2.1) (Policy Development); Seconded by Warren Murray; Carried unanimously

Motion by James Adams to approve amended Policy #2 (2.2)(Governing Style); Seconded by Myles Campbell; Carried unanimously

Motion by James Adams to approve amended Policy #2 (2.3)(Roles, Responsibilities and Functions); Seconded by Warren Murray; Carried unanimously



Motion by Warren Murray to approve appendices #6.1 (Board Members Code of Conduct Agreement); Seconded by Jeff Johnston; Carried unanimously

Motion by Jeff Johnston to approve amended Policy #3 (3.1-3.2) Personnel Operational Policies; Seconded by James Adams; Carried unanimously

Motion by James Adams to approve appendices #6.3 (Employment Agreement); Seconded by Warren Murray; Carried unanimously

Motion by Jeff Johnston to approve appendices #6.4 (Employee Confidentiality agreement - Schedule A); Seconded by Myles Campbell; Carried unanimously

Motion by James Adams to approve appendices #6.5 (Employee Code of Conduct agreement - Schedule B); Seconded by Warren Murray; Carried unanimously

Motion by Markus Lovsin to approve appendices #6.6 (Chamber Manager - Full Job Description); Seconded by Myles Campbell; Carried unanimously

Motion by Warren Murray to approve appendices #6.7 (Office/CERC Administrator - Full Job Description); Seconded by Markus Lovsin; Carried unanimously

**5.2. Request for advisor from GPRC** - will put in request to have advisor on the Board of Directors from GPRC

**6. Adjournment**

Motion to adjourn meeting by Warren Murray; Seconded by James Adams; Carried unanimously

Meeting was adjourned by Carri-Anne Kehler @ 9:42pm

**7. Roundtable**

- None