



Fairview & District Chamber of Commerce  
Regular Board of Directors Meeting  
Noon, Thursday March 18, 2021  
Town of Fairview Council Chambers

*Current Executive*

*President - Carri-Anne Kehler*

*Vice President - Warren Murray*

*2<sup>nd</sup> Vice President - Markus Lovsin*

*Secretary/Treasurer - Lenny Basnett*

**In Attendance:** Carri -Anne Kehler, Pauline Lyman, Kathy-Jo Kehler, James Adams, Riley Buker, Jeff Johnston, Warren Murray, Markus Lovsin, Lenny Basnett, Leah Fox, Kim Fix

**Absent:** Lynn Johnson, Myles Campbell

**1. Welcome / Call to Order**

Carri-Anne Kehler called the meeting to order at 12:03

**2. Additions to / Approval of Agenda**

**Motion by Markus Lovsin to accept the agenda as amended; Seconded by Warren Murray; Carried unanimously**

**3. Consent Agenda**

**3.1. Approval of Minutes** - February 18, 2021

**3.2. Reports- Received for Information**

**3.2.1. Financial Report**

- Treasurer's report replaced by financial report
- YTD P&L & YTD Budget vs Actual added to Financial Reporting

**3.2.2. Chair Report**

- Display case agreement was presented
- Look at setting up a Strategic Planning Session after the AGM and first Directors meeting with the New Board

**3.2.3. Office Report**

- Further follow up to be done with Tanner from Paystone in regards to terminal capabilities

**3.2.4. Chamber Manager's Report**

- Membership presently at 101 members
- Created a new Ad for the In and Around Fairview Magazine
- New Chamber Certificates with Frame will be handed out to all Chamber members

**3.2.5. Town of Fairview Advisor's Report**

- Nothing to Report

**3.2.6. MD of Fairview Advisor's Report**

- In Budget Meetings
- Requested to know how many chamber members are in the MD of Fairview District

**3.2.7. GPRC Advisor's Report**

- In Budget Meetings
- CEO President stepped down due to personal reasons

**Motion by Riley Buker to accept the Consent agenda as presented; Seconded by Markus Lovsin; Carried unanimously**

**4. Unfinished Business**



- 4.1. Chamber Credit Card
  - Credit card has been approved, need to have the forms signed.
- 4.2. Welcome Booklet
  - Budget was presented
  - Booklet to include only members

**Motion by Warren Murray to approve the budget for the welcome booklets; seconded by Jeff Johnston; carried unanimously**

- 4.3. AGM
  - Received for Discussion

**5. New Business**

- 5.1. **New Members for Approval**
  - 5.1.1. Fairview Inn

**Motion by Kim Fix to approve Fairview Inn for membership to the Fairview & District Chamber of Commerce; Seconded by Jeff Johnston; carried unanimously**

- 5.2. Farmers & Merchants Golf

**Motion by Jeff Johnston to approve the planning of the Farmers & Merchants Golf Tournament for June 24,2021; Seconded by Warren Murray; carried unanimously**

**6. Closed Session**

\_\_\_\_\_ **Motion by Riley Buker to go into closed session; seconded by Warren Murray; carried unanimously**

Went into Closed Session at 12:49pm

**Motion to come out of closed session by Warren Murray; seconded by Riley Buker; carried unanimously**

Came out of Closed Session at 1:08pm

**7. Adjournment**

**Motion to adjourn meeting by Markus Lovsin; Seconded by Jeff Johnston; Carried unanimously; Meeting adjourned at 1:09pm**

**8. Roundtable**

**9. Action Items**

<u>Action</u>	<u>Person Responsible</u>	<u>Completion Target Date</u>	<u>Status</u>
Update & get approval on Bylaws	Carri-Anne	ASAP	Updated, Not Approved (need to hold general meeting)
Policy Manual	Board		Ongoing
Chamber Credit Card	Carri-Anne	ASAP	has been approved, just need forms signed
Welcome Deal Booklet Grant	Pauline	Ongoing	budget was approved
Membership Benefits	Pauline	Ongoing	Feature Business of the month