

Fairview & District Chamber of Commerce
Regular Board of Directors Meeting
Noon, July 15, 2021
Town of Fairview Council Chambers



Current Executive

President - Carri-Anne Kehler

Vice President - Warren Murray

2nd Vice President - Markus Lovsin

Secretary/Treasurer - Lenny Basnett

In Attendance: Carri-Anne Kehler, Lenny Basnett, Kim Fix, Pauline Lyman, James Adams, Kathy-Jo Kehler, Leah Fox, Warren Murray, Markus Lovsin.

Phone In: Jenna Armstrong

Absent: Brent Dechant, Riley Buker, Laura Ball, Nicole Heck

1. Welcome / Call to Order

Carri-Anne Kehler called the meeting to order at 12:04pm

2. Additions to / Approval of Agenda

Motion by Warren Murray to accept the agenda as presented; Carried

3. Consent Agenda

3.1. Approval of Minutes - June 17, 2021

3.2. Reports - Received for Information

3.2.1. Financial Report

- Reviewed

3.2.2. Chair Report

- Will start adding a Policy to the agenda for discussion and approval at each meeting.

3.2.3. Town of Fairview Advisor's Report

- Summer's Ends Festival is planned with some modifications.

3.2.4. MD of Fairview Advisor's Report

- Nothing to Report

3.2.5. GPRC Advisor's Report

- Absent

Motion by Markus Lovsin to accept the Consent agenda as presented; Carried

4. Projects and Events

4.1. Farmers & Merchants Golf

- Due to some concerns about price difference, the Hole-in-One and a Hole sponsorship should be discussed at a later date.
- Tee Party and Golfer Goodie Bag Sponsorship have not yet sold as well as anticipated.
- Prizes are still needed.
- 30 Volunteer Helpers are needed.

4.2. Chamber Spotlight

- Would like to go back to the original idea of networking, have businesses set up a small event.
- Would like to work with the town to get more media coverage.

4.3. Indus Travel

- Have not proceeded with at this time.

5. Unfinished Business

5.1. Credit Card

- Received & Activated

6. New Business

6.1. New Members for Approval

- Nutrien Ag Solutions

Motion by James Adams to approve Nutrien Ag Solutions for membership to the Fairview & District Chamber of Commerce; Carried.

6.2. Office relocation

- Discussion - CERC/Office Admin office will move from office #116 to #110 at no additional cost and no longer rent office #117

7. In Camera - Staffing

Motion by Markus Lovsin to go into closed session at 12:39pm; carried

Motion by James Adams to come out of closed session at 1:08pm; carried

Motion by Markus Lovsin to approve and allocate up to 21 hours of potential overtime per pay period for the Chamber Manager position, and up to 10 hours of potential overtime per pay period for the CERC/Office Admin position, and that any hours over and above the allocated potential overtime needs to be discussed with and approved by the Chair and at least two other members of the executive; Carried.

8. Adjournment

Meeting was adjourned by Carri-Anne Kehler at 1:11pm

9. Roundtable

None

10. Action Items

<u>Action</u>	<u>Person Responsible</u>	<u>Completion Target Date</u>	<u>Status</u>
Policy Manual	Board		Ongoing