

Fairview & District Chamber of Commerce
Regular Board of Directors Meeting
5 members = Quorum
Noon, September 21, 2023
Fairview & District Chamber Office Boardroom



Current Executive

Chair - Carri-Anne Kehler

Vice Chair - Warren Murray

2nd Vice Chair - Markus Lovsin

Secretary/Treasurer - Laura Ball

In Attendance: Riley Buker, John Pryzbylski, Pauline Lyman, Kathy-Jo Kehler, Laura Ball, Nicole Heck, Carri-Anne Kehler, Markus Lovsin

Absent: Warren Murray, Erin MacDonald-Kramer, Cathy Few, Michelle Stam, Wole Aina, Paul Buck

1. Welcome / Call to Order

Carri-Anne Kehler called the meeting to order at 12:08pm

2. Additions to / Approval of Agenda

- Changed the Date to September 21, 2023

Motion by Nicole Heck to accept the agenda as amended; Carried

3. Consent Agenda

3.1. Approval of Minutes - July 20, 2023

3.2. Chamber Report

- CEIS storefront had first time visit from Contract and Procurement Specialist from SCSS; Matthew Holden. New Marketing Material and signage was made for the CEIS Storefront. Waiting on sign for the front of the mall to be completed.
- Membership meeting held in July with lunch offered for \$5.00 a person.
- New computers and programs for the Office Administrator and CEIS client computers installed by Peak Performance.
- We attended the September Service Fair hosted at the Fairview Legion. Focused on awareness to the CEIS office and had a soft launch of the Tap into Fairview App.

3.3. Financial Report

- Reviewed

Motion by Markus Lovsin to accept the Consent agenda as presented; Carried

4. Projects and Events

4.1. Tap into Fairview App

- Soft Launch at the Summers End Festival. Glitch with Android downloads has since been addressed and repaired.
- NWP has agreed to add the Chamber to the agenda during student intakes to introduce the APP and CEIS services to new students. The next intake is Oct 23.

4.2. Glow Ball Golf

- Feedback was good, lighting was much better this year on the course.
- Budget will be presented at the next meeting.
- Adding upto four more teams would not be an issue in the future, allowing more flexibility on attendance.

4.3. Business Awards

- Awards will be held October 20 at The Dunvegan Inn & Suites with ticket prices at \$55.00.
- Nominations opened August 22 and closed September 12th.
- 54 Nominees have accepted and been provided their Questionnaires for judging.
- Finalists will be announced next Friday.

4.4. Small Business Week

- Schools will participate in the Kids Art Contest again this year.
- Pancake Breakfast Oct 18- marketed as an Employee appreciation with ticket price at \$5.00 each.
 - Chamber Manager to find business to sponsor the breakfast and reach out to a non-profit organization to assist with breakfast service, with funds given to the non-profit.

John Przybylski left the meeting at 12:51pm

5. New Members for Approval

5.1. Shorty's Pet Supplies

Motion by Laura Ball to approve Shorty's Pet Supplies for membership to The Fairview & District Chamber of Commerce; Carried

6. Unfinished Business

6.1. Value Scoping Session

- Nicole Heck volunteered to attend if she is able to reschedule appointments; with the Chamber Manager as an alternate.

6.2. NWP Award Endowment

Motion by Riley Buker to table until the next Directors Meeting; Carried.

6.3. Message Board

- Message board was moved but was not delivered to the location that was previously discussed. Chamber Manager is in the process of trying to locate where it has gone.

6.4. NWP Public Forum

- NWP Chamber board advisor released a copy of NWP's 3 year Master plan to the Chamber's board of directors. Due to time constraints at the meeting, he will distribute it to the Board members in an email..

- Even with the current President change, the plan to host a public forum will move forward as the consensus is it will still be beneficial due to public interest and concerns.

7. Reports - Received for Information

7.1. Town of Fairview Advisor's Report

- Absent

7.2. Economic Development Report

- Nothing to report.

7.3. NWP Advisor's Report

- 6.4. NWP Forum
- NWP has taken in and provided classroom spaces for the displaced students from STM School until the asbestos abatement is completed.

7.4. MD of Fairview Advisor's Report

- Absent

8. Adjournment

Carri-Anne Kehler adjourned the meeting at 1:00pm

9. Roundtable